

Unit Outline (Higher Education)

Institute / School:	Institute of Education, Arts & Community
Unit Title:	WORK INTEGRATED LEARNING: PROFESSIONAL KNOWLEDGE
Unit ID:	CRJUS3204
Credit Points:	15.00
Prerequisite(s):	(ATSGC1283 and ATSGC1284) OR (CRJUS1283 and CRJUS1284) OR (CRJUS1285 and CRJUS1287) (At least 60 credit points from CRJUS subject-area at any level)
Co-requisite(s):	Nil
Exclusion(s):	(CRJUS3203)
ASCED:	099903

Description of the Unit:

This unit assists students with their transition into employment by providing the knowledge and skills required to work in professional settings. Students will engage in active-learning designed to enable an enhanced understanding of professional practice, including professional boundaries, etiquette, and expectations. Students will reflect on and enhance their skills in a range of professional areas, which may include organisation, efficiency, and conflict management. Students will integrate the knowledge accumulated throughout the unit and apply it to future placement and employment experiences.

Grade Scheme: Graded (HD, D, C, P, MF, F, XF)

Work Experience:

Not wholly work experience: Student is not undertaking work experience in industry or student is undertaking work experience in industry where learning and performance is directed by the provider.

Placement Component: No

Supplementary Assessment: Yes

Where supplementary assessment is available a student must have failed overall in the Unit but gained a final mark of 45 per cent or above, has completed all major assessment tasks (including all sub-components where a task has multiple parts) as specified in the Unit Description and is not eligible for any other form of supplementary assessment

CourseLevel:

Level of Unit in Course	AQF Level of Course					
	5	6	7	8	9	10
Introductory	■	■	■	■	■	■
Intermediate	■	■	■	■	■	■
Advanced	■	■	✓	■	■	■

Learning Outcomes:
Knowledge:

- K1.** Reflect on professional practice and examine the factors that shape professional identity.
- K2.** Explore the nature of roles within and around the Criminal Justice setting, both government and non-government
- K3.** Explore the range of skills that are central to working effectively in professional settings
- K4.** Examine organisational policies, procedures, codes of conduct, and ethical obligations and the broader legislative context of professional practice.
- K5.** Access and examine current employment opportunities in criminal justice and related settings and understand the processes used to recruit and select staff.

Skills:

- S1.** Develop critical reflection skills for professional practice.
- S2.** Develop written and verbal communication skills to undertake professional practice.
- S3.** Develop skills in applying for positions, including compiling a job application

Application of knowledge and skills:

- A1.** Apply an understanding of skills required to work with other professionals and other service providers.
- A2.** Analyse and reflect on the nature of professional work, particularly in criminal justice related settings.
- A3.** Apply knowledge of recruitment and selection methods and processes

Unit Content:
MODULE 1 (weeks 1,2,3) - Understanding professional work environments

Week 1 Professional identity

Week 2 Expectations in the professional workplace

Week 3 Working effectively within the professional setting

MODULE 2 (weeks 4,5,6) - Industry Overview

Week 4 Government roles

Week 5 Non-government and community-based roles

Week 6 Research and policy work

MODULE 3 (weeks 7,8,9) - Professional Skills

Week 7 Administration, organisation and reporting

Week 8 Leadership, negotiation, conflict resolution

Week 9 Client-facing skills & case management

MODULE 4 (weeks 10,11,12) - Entering the workforce

Week 10 Career planning

Week 11 Job applications

Week 12 Interviews

Graduate Attributes

The Federation University Federation graduate attributes (GA) are entrenched in the [Higher Education Graduate Attributes Policy](#) (LT1228). FedUni graduates develop these graduate attributes through their engagement in explicit learning and teaching and assessment tasks that are embedded in all FedUni Courses. Graduate attribute attainment typically follows an incremental development process mapped through Course progression.

One or more graduate attributes must be evident in the specified learning outcomes and assessment for each FedUni Unit, and all attributes must be directly assessed in each Course

Graduate attribute and descriptor		Development and acquisition of GAs in the Unit	
		Learning Outcomes (KSA)	Assessment task (AT#)
GA 1 Thinkers	Our graduates are curious, reflective and critical. Able to analyse the world in a way that generates valued insights, they are change makers seeking and creating new solutions.	K1;K2;S1;S2;A2	AT1;AT2; AT4
GA 2 Innovators	Our graduates have ideas and are able to realise their dreams. They think and act creatively to achieve and inspire positive change.	K2;K5;S3;A3	AT2;AT3;A4
GA 3 Citizens	Our graduates engage in socially and culturally appropriate ways to advance individual, community and global well-being. They are socially and environmentally aware, acting ethically, equitably and compassionately.	K3;K4;S2;A1	AT1;AT2;AT3
GA 4 Communicators	Our graduates create, exchange, impart and convey information, ideas, and concepts effectively. They are respectful, inclusive and empathetic towards their audience, and express thoughts, feelings and information in ways that help others to understand.	K1;K3;K4;S2;A1	AT1;AT;AT3
GA 5 Leaders	Our graduates display and promote positive behaviours, and aspire to make a difference. They act with integrity, are receptive to alternatives and foster sustainable and resilient practices.	K4;S1;S2;A1	AT2;AT4

Learning Task and Assessment:

Learning Outcomes Assessed	Assessment Tasks	Assessment Type	Weighting
K1;K2;K3;K4;A2	Module 1 - Quiz	Online quiz	15-20%
K1;K3;K4;S1;A1;A2	Module 2 - Professional skills analysis	Written report	20-25%
K2;K5;S2;S3;A1;A3	Module 3: Job application	Written + video presentation	25-30%
K2;K3;K4;A1;A2	Module 4: Industry insight report	Written report	20-25%

Alignment to the Minimum Co-Operative Standards (MiCS)

The Minimum Co-Operative Standards (MiCS) are an integral part of the Co-Operative University Model. Seven criteria inform the MiCS alignment at a Course level. Although Units must undertake MiCS mapping, there is NO expectation that Units will meet all seven criteria. The criteria are as follows:

1. Co-design with industry and students
2. Co-develop with industry and students
3. Co-deliver with industry
4. FedTASK alignment
5. Workplace learning and career preparation
6. Authentic assessment
7. Industry-link/Industry facing experience

MiCS Course level reporting highlights how each Course embraces the principles and practices associated with the Co-Operative Model. Evidence of Course alignment with the MiCS, can be captured in the Course Modification Form.

MICS Mapping has been undertaken for this Unit No

Date:

Adopted Reference Style:

APA

Refer to the [library website](#) for more information

Fed Cite - [referencing tool](#)